



Vidyasagar University Central Library
Midnapore, West Bengal - 721102 Ph: 03222-276556
APPLICATION FOR LIBRARY MEMBERSHIP (Ex – Faculty)

**To
Librarian**

Sir,

Kindly enroll me as a member of your library. I promise to abide by the library rules which may be made applicable from time to time. I submit the required documents with this application. I shall be liable to pay any dues which I may owe to my negligence or infringement of library rules. Details are given below :

1. Name of the Applicant [in Capital Letters]	
2. Address (Permanent)	
3. Designation	Professor / Associate Professor / Assistant Professor
4. Department / Centre	
5. Mobile No	
6. email-id	
7. Caution Money Details (Receipt No & Amount)	

Place :	Yours Faithfully
Date :	(Name)

Library Deposit:- 2500/- (Caution deposit) + 2500/- (Library Fee)
Borrowing Eligibility:- 3 books (within the limit of Caution deposit amount) for 90 days.
Enclose recent stamp size color photograph.

(For Office Use Only)

Receipt No & Date

Membership No -

Valid Up to

Librarian