



VIDYASAGAR UNIVERSITY

CENTRAL LIBRARY

AT A GLANCE

[A] INTRODUCTION:

NAME OF THE LIBRARY: VIDYASAGAR UNIVERSITY
LIBRARY

MAIN LIBRARY BUILDING:

AREA OF MAIN LIBRARY BUILDING: 23 THOUSAND sq. ft.
(app.)

NO. OF FLOORS: 4 (four)

GROUND FLOOR:

Units:

- RFID Gate
- Security and Information Desk
- Property Counter
- Acquisition Section

- OPAC Terminals
- Loose Periodicals Archive
- Rest Room for Physically Disabled Person
- Periodicals and Reference Section
- Digital Signage
- News Paper Corner
- Photo Copy Centre
- Library Office
- Bound Periodicals Section
- Technical / Processing Section
- Book Elevator
- Catalogue Cabinets
- Special Collections

FIRST FLOOR: - Area: 4000 sq. ft. (app.)

- Deputy Librarian's Office Chamber
- Console Room
- UPS Room
- Data Centre (Server Room)
- Stack Room I (Class No. 010-499)
- CDRS (Centre for Digital Resource Centre)

SECOND FLOOR: - Area: 4000 sq. ft.

Units:

- Stack Room II (Class No. 500-699)
- Store Room

THIRD FLOOR: -

Area: 4000 sq. ft

Units:

- Stack Room III (Class No. 000-009 & 700-999)
- Store Room
- Seminar Room (audio Visual)

LIBRARY ANNEX:

AREA: 34920 sq ft

NO. OF FLOORS: 3 (Three)

Ground Floor: -Area: 11640 sq. ft.

Units:

- Librarian's Office Chamber
- Assistant Librarian's Office Chamber
- Self Check Kiosk (RFID enabled)
- Digital Signage
- OPAC Terminals
- OPAC Terminal for Physically Disabled Persons
- Circulation Desk
- Stack Room I (Class No. 000-500 Special Arrangement)
- Books for the DDE Students
- Reading Hall (Pure, Applied and Bio- Sciences)
- Elevator
- Book Bank
- Rare Book Collections

First Floor: Area: 11640 Sq. ft.

Units:

- Reading Hall (Humanities and Social Sciences)
- Faculty Alcove
- Audio-Visual Lounge & Meeting Room
- Stack Room II (600-700 Special arrangement)
- Ph. D. Theses Unit

Second Floor:- Area : 11640 sq. ft.

Units:-

- Stack Room III (800-900 Special arrangement)
- Digital Archives
- Research Cubicle
- Reading Hall (Bound Journals & Donated Books)
- Old News Papers

- TYPE OF ACCESS: Partially Closed Access

- LIBRARY HOURS:

Reading Room: 10-00 AM to 8-00 PM [from Monday to Friday]
10.00 AM to 5.30 PM [Saturday & Sunday] Except Govt. Holidays

Circulation Section: 10-00 AM to 5-30 PM [from Monday to Friday]

[B] LIBRARY STAFF: Total strength: 15

- **Deputy Librarian – 01**
- **Assistant Librarian – 01**
- **Information Scientist – 01**

- **Superintendent Library Service – 01**

- **Assistant Librarian (Gr. I) – 03**

- **Assistant Librarian (Gr. II) – 1**

- **Non-technical Staff – 05**

- **Contractual Technical staff – 01**

- **Contractual Non-Technical Staff – 00**
 - **Non- Technical Deputed Officer-1**

[C] BORROWERS:

- **NO. OF POST GRADUATE DEPTS: 28**

- **REGISTERED STUDENT MEMBERS: 3946**

OTHER LIBRARY MEMBERS:

- **Faculty: 130**
- **Non-teaching Staff: 102**
- **Officer: 12**
- **Research Scholars: 171 (stipendiary)**
- **Research Scholars: 146 (non-stipendiary)**

- **Project Fellow: 31**
- **Core Faculty(DDE): 17**
- **Contractual Faculty: 14**
- **Contractual Officer: 02**
- **Contractual Staff: 15**
- **Institutional Membership: 12**
- **Others (Ex-students, other members): 74**

[D] BORROWING FACILITIES:

- **P.G. STUDENTS/MPHIL (including CCAE): 3 books for 10 days**
- **VC: 15 Books for 500 Days**
- **NATIONAL FELLOW/NATIONAL PROFESSOR/EMERITUS PROFESSOR/FORMER VC: 20 Books for 365 Days**
- **FACULTY: 20 books for 365 Days**
- **CONTRACTUAL FACULTY: 15 books for 90 Days**
- **CORE FACULTY(DDE): 6 Books for 90 Days**
- **EX FACULTY/EX OFFICER: 3 Books for 90 Days**
- **OFFICER: 12 books for 90 days**
- **CONTRACTUAL OFFICER: 6 Books for 90 Days**
- **NON TEACHING STAFF: 4 books for 90 days**
- **CONTRACTUAL NON TEACHING: 2 books for 90 days**
- **RESEARCH SCHOLAR (stipendiary): 5 books for 90 days**
- **RESEARCH SCHOLAR (non-stipendiary): 2 books for 90 days**
- **INSTITUTIONAL MEMBER: 3 Books for 15 Days**
- **DDE STUDENT(current): 2 Books for 30 Days**
- **OTHERS: Reading, Reference, Photo copy& Internet facilities are available**

[E] LIBRARY COLLECTIONS: [up to 10-02-2021]

- **BOOKS (including Book Bank, Career Guidance Books, Reference Books, Reports and NSQF): 1188902**
- **BOOKS (UNDER RESEARCH PROJECTS): 7503**
- **CURRENT PERIODICALS : 107**
- **BOUND PERIODICALS: 5249**
- **DAILY NEWSPAPERS: 09**
- **MAGAZINES OF GENERAL INTEREST: 18**
- **BOOKS ON DONATION: 6385**
- **THESES: 1002**
- **DATABASES (in CDs): 308**
- **CD-ROMS: 3650 (Books-1828, Periodicals-820, Theses-1002)**
- **REPORTS: 299**
- **E-BOOKS: 695(purchased), World E-book Library through NDLI-3000000**
- **REFERENCE AND CAREER GUIDANCE BOOKS: 3215**
- **E-JOURNALS (under eSodh Sindhu): 6998+**

[F] LIBRARY GRANTS [FOR BOOKS AND JOURNALS]:

STATE GOVT. GRANT [2013-2014 to 2017-2018]:

- **2013- 2014-Rs. 1166974/- [Books added: 1414]**
- **2014-2015: Rs.2500000/- [Books added:2939]**
- **2015-2016: Budget nil –**
- **2016-2017: Rs.5399030/- [Books added: 5102, e-Book added 93]**
- **2017-2018: Rs.2500000/- [Books added:2607]**

- **2018-2019- University Fund Rs. 100000/- (Books added 362 copies)**

UGC GRANT

- **2013-2014: Rs.7500000/+ 80000/(Microbiology innovative)[Books added: 7128 copies, e-Book added -33].**
- **2013-14: Rs.400000/- [E-books: 28 copies].**
- **2015-2016: Rs.10,00,000/- (RUSA Fund),[e-book added 130]**

[G] LIBRARY BOOK PROCESSING:

- **CLASSIFICATION SCHEME FOLLOWED:** Dewey Decimal Classification [DDC] Scheme (21st Ed)
- **CATALOGUING RULES FOLLOWED:** Anglo American Cataloguing Rules (2nd edition) [AACR2]
- **SUBJECT HEADING LIST FOLLOWED:** Library of Congress List of Subject Heading (20th ed.) [LCSH]
- **ARRANGEMENT OF CATALOGUE CARDS:** Alphabetical. [according to Author, Title and Subject]
- **ARRANGEMENT OF BOOKS ON SHELVES:** Classified sequence according to subject

[I] LIBRARY SERVICES:

- RFID based Circulation Service
- Reference and Consultation Service
- Information Service

- Reprography Service
- Online Public Access Catalogue (OPAC) Service
- Institutional Membership Service
- Consultancy Service –
- E-resources Service
- Internet (with Wi-Fi facilities)
- E-mail, Printing Service
- SMS based Alert Service
- Remote access to Online resources (INFED)
- Library Orientation Service
- Book Bank for BPL students online
- [H] LIBRARY CIRCULATION:
- **AVERAGE NO. OF BOOKS ISSUED :-** -
- 2015: 21878
- 2016: 23032
- 2017: 22338
- 2018: 27060
- 2019: 28064
- 2020 : 8069 (up to 22nd March '20)
- **AVERAGE NO. OF INTERNET USERS (per year):** 2400 (app.)
- **NO. OF INSTITUTIONS HAVING INSTITUTIONAL MEMBERSHIP:** 12
- **FACILITIES OFFERED TO THE INSTITUTIONAL MEMBERS: -**
Borrowing facility - Reading and Reference facility -
 Reprography facility - Internet searching facility
- **Software used for library automation:** KOHA
- **Membership with other Networks:** INFLIBNET/DELNET

- **E-journal participation:** Member of **eSodh Sindhu**
- **Database used for digital repository service:** D- space
- **Digitized Collection Type: -**
 - Old Question Papers
 - Departmental Journals
 - Administrative Document
 - Convocation Addresses
 - Multimedia Repositories
 - Theses
 - Learning Materials (Distance Education)

Thank You