



# Vidyasagar University Central Library

Midnapore , West Bengal - 721102 Ph: 03222-276556

APPLICATION FOR Issuing No Dues Certificate

To  
Librarian

Sir,  
I donot possess any library material issued to me . Kindly issue one No dues Certificate  
Details are given below

1. Name of the Applicant [in Capital Letters]	
2. Library Member	Yes No [if yes , Membership No ]
3. Type of User	Faculty / Research Scholar / Officer / Staff /
4. If Scholar (give Details)	Stipendiary / Non-Stipendiary (with Borrowing Facility) / Non-Stipendiary (without Borrowing Facility)
5. Department / Centre	
6. Mobile No	
7. email-id	

**I have returned all the library books issued to me and surrendered the library card / I donot have privilege to borrow books**

Place :	Yours Faithfully
Date :	(Name)

(For Office Use Only)

No

**NO DUES CERTIFICATE**

Date

**TO Whom It May Concern**

Certified that no library document is outstanding against Prof./ Dr./ Mr./ Ms./

Mrs.....

....., Designation

..... of the department of

....., VidyasagarUniversity.

(Deputy Librarian)

(For Office Use Only)

No

**NO DUES CERTIFICATE**  
**TO Whom It May Concern**

Date

Received      Library      Clearance      Certificate      Prof./      Dr./      Mr./      Ms./

Mrs.....

.....,      Designation

..... of the department of

....., Vidyasagar University.

(Applicants Signature)

Name ( In Block Letter)