

CENTRAL LIBRARY : AT A GLANCE

[A] INTRODUCTION:

- **NAME OF THE LIBRARY:** VIDYASAGAR UNIVERSITY LIBRARY
- **AREA OF LIBRARY BUILDING:** 23 THOUSAND sq. ft. (app.)
- **NO. OF FLOORS:** 4 (four)
- **GROUND FLOOR:** - Area: 11000 sq. ft.(app.)
 - **Units:** *Acquisition; Periodicals; Technical Processing; Reprography; Newspaper & Magazine; OPAC Search Terminals; Reading Hall; Loose Journal Section; Career Infn. Library & Ph.D Theses; Catalogue Cabinets.*
- **FIRST FLOOR:** - Area: 4000 sq. ft. (app.)
 - **Units:** *Stack Room I; Library Server Room; Deputy Librarian's Chamber; Centre for Digital Resource Services; Information Scientist's Chamber.*
- **SECOND FLOOR:** - Area: 4000 sq. ft.
 - **Units:** *Stack Room II; Circulation Desk; Assistant Librarian's Room*
- **THIRD FLOOR:** - Area: 4000 sq. ft.
 - **Units:** *Stack Room III; Seminar Room; Old Newspaper Section*
- **READING AREA:** - Main Reading Room: 1200 ft²
 - Periodical Section: 600 ft²
 - Career Information Library: 600 ft²
- **SEATING CAPACITY:** - 130
 - Main Reading Room: 86
 - Periodical Section: 24
 - Career Information Library: 20
 - Newspaper & Wi-Fi enabled Zone : 30

- **TYPE OF ACCESS:** *Partially Closed Access*
- **LIBRARY HOURS:**
Reading Room: 10-00 AM to 7-30 PM [from Monday to Sunday]
: 10.00 AM to 5.30 PM [Saturday & Sunday]
Circulation Section: 10-00 AM to 5-30 PM [from Monday to Friday]

[B] LIBRARY STAFF:

- **Total strength: 19**
- **Deputy Librarian – 01**
- **Assistant Librarian – 01(vacant)**
- **Information Scientist – 01**
- **Superintendent Library Service – 01**
- **Assistant Librarian (Gr. I) – 01**
- **Assistant Librarian (Gr. II) – 04**
- **Non-technical Staff – 06**
- **Contractual Technical staff – 03**
- **Contractual Non-Technical Staff - 01**

[C] BORROWERS:

- **NO. OF POST GRADUATE DEPTS: 28**
- **REGISTERED STUDENT MEMBERS: 3141**
- **OTHER LIBRARY MEMBERS:**
 - **Teaching Staff: 160**
 - **Non-teaching Staff: 122**
 - **Officer: 19**
 - **Research Scholars: 37 (stipendiary)**
 - **Research Scholars: 05 (non-stipendiary)**
 - **Others (Ex-students, other members): 74**

[D] BORROWING FACILITIES:

- **P.G. STUDENTS:** *3 books for 10 days*
- **TEACHING STAFF:** *20 books for one academic year*
- **CONTRACT FACULTY:** *15 books for one academic year*
- **NON TEACHING STAFF:** *4 books for 90 days*
- **OFFICERS:** *12 books for 90 days*
- **RESEARCH SCHOLARS (stipendiary):** *5 books for 90 days*
- **RESEARCH SCHOLARS (non-stipendiary):** *2 books for 90 days*
- **CONTRACTUAL NON TEACHING:** *2 books for 90 days*
- **OTHERS:** *Reading, Reference, Xerox & Internet facilities are available*

[E] LIBRARY COLLECTIONS:[up to 31.9.2014]

- **BOOKS:** *106335*
- **BOOKS (UNDER RESEARCH PROJECTS):** *4105*
- **CURRENT PERIODICALS :** *119*
- **BOUND PERIODICALS:** *3408*
- **DAILY NEWSPAPERS:** *09*
- **MAGAZINES OF GENERAL INTEREST:** *20*
- **BOOKS ON DONATION:** *2285*
- **THESES:** *412*
- **DATABASES (in CDs):** *50*
- **CD-ROMS:** *1644*
- **REPORTS:** *229*
- **E-BOOKS:** *439*
- **Career Guidance Books.:** *1034*
- **E-JOURNALS (under UGC Infonet consortium):** *7000+*

[F] LIBRARY GRANTS [FOR BOOKS AND JOURNALS]:
[11 TH PLAN PERIOD]

- **UGC GRANT [2007-08 to 2011-12]:** *Rs.80.0 lakhs [during XI-th plan period][Books added: 11899]*
 - **2007-08:** *Rs.13,00,000/- [Books added: 2577]*
 - **2008-09:** *Rs.37,75,000/- [Books added: 5148]*
 - **2009-10:** *Rs.31,25,000/- [Books added: 4478; E-books: 68]*
 - **2010-11:** *Nil*
 - **2011-12:** *Rs.1,11,000/- [Books added: 414]*

STATE GOVT. GRANT [2007-08 to 2011-12]: *Rs.79,22,377/- [Books added: 10528]*

- **2007-08:** *Rs.23,64,840/- [Books added:3186]*
- **2008-09:** *Rs.20,50,250/- [Books added: 2627]*
- **2009-10:** *Nil*
- **2010-11:** *Rs.53,57,537/- [Books added: 5070; E-books: 75]*
- **2011-12:** *Rs.66,59,053/- [Books added: 5466; E-books: 132]*

[F] LIBRARY GRANTS [FOR COMPUTERIZATION]:
[11 TH PLAN PERIOD]

- **From UGC (Under XI-th plan General Development Assistance):** *Rs.50.0 lakh*
- **From UGC (Under Additional Development Grant) :**
Rs.10.0 lakh
- **From State Govt.:** *Rs.5.0 lakh*
- **UGC Merged Scheme:** *Rs.1.8 lakh*
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[G] LIBRARY GRANTS [12 TH PLAN PERIOD]

- **UGC GRANT [2012-13]:** *Rs.71,80,000/- [Books added: 7072]*
- **STATE GOVT. GRANT [2012-13]:** *Rs.7,50,000/- [E-books: 164]*
[2014-15]: *Rs. 25,00,000/- [purchase has been started and 318 nos. of books are accessioned so far]*

[H] LIBRARY BOOK PROCESSING:

- **CLASSIFICATION SCHEME FOLLOWED:** *Dewey Decimal Classification [DDC] Scheme (21st Ed)*
- **CATALOGUING RULES FOLLOWED:** *Anglo American Cataloguing Rules (2nd edition) [AACR2]*
- **SUBJECT HEADING LIST FOLLOWED:** *Library of Congress List of Subject Heading (20th ed.) [LCSH]*
- **ARRANGEMENT OF CATALOGUE CARDS:** *Alphabetical [according to Author, Title and Subject]*
- **ARRANGEMENT OF BOOKS ON SHELVES:** *Classified sequence [according to subject]*

[I] LIBRARY SERVICES:

- *Circulation Service*
- *Reference and Consultation Service*
- *Information Service*
- *Reprography Service*
- *Online Public Access Catalogue (OPAC) Service*
- *Institutional Membership Service*
- *Consultancy Service*
- *E-resources Service*
- *Internet (with Wi-Fi facilities), E-mail & Printing Service*

[J] LIBRARY CIRCULATION:

- **AVERAGE NO. OF BOOKS ISSUED :**
 - **2008-09:** *15057*
 - **2009-10:** *16920*

- 2010-11: 15064
 - 2011-12: 15994
 - 2012-13: 21302
 - 2013-14 : 24224
- **AVERAGE NO. OF INTERNET USERS (per year): 2400 (app.)**
 - **NO. OF INSTITUTIONS HAVING INSTITUTIONAL MEMBERSHIP: Twelve(12)**
 - **FACILITIES OFFERED TO THE INSTITUTIONAL MEMBERS:**
 - *Borrowing facility*
 - *Reading and Reference facility*
 - *Reprography facility*
 - *Internet searching facility*

Software used for library automation: SOUL

Membership with other Networks: INFLIBNET

E-journal participation: Member of UGC INFONET Digital Library consortium

Database used for digital repository service: Dspace

Digitized Collection Type:

- *Old Question Papers*
- *Departmental Journals*
- *Administrative Records*
- *Convocation Addresses*
- *Multimedia Repositories*

THANK YOU

CENTRAL LIBRARY

AT A GLANCE



**CENTRAL LIBRARY
VIDYASAGAR UNIVERSITY
MIDNAPORE - 721102**



