

Rules for Book Bank Facility:

- The Book Bank facility will be given to only those students who are belonging to BPL Category, based on their merit shown in their last examinations (Percentage of Marks Obtained).
- An eligible candidate can borrow a **maximum no. of 3 (three) books** [in excess of the normal borrower's quota of 3 books] from the library Book Bank, subject to the availability of books in the Book Bank.
- At the beginning of each semester, the eligible students (under BPL Category) have to apply with the filled in **Application Form** (downloadable from the library website).
- Students have to enclose the copies of – (i) **BPL card** and (ii) **the mark sheet of the last examination**, at the time of submission of the application form (hard copy).
- At the beginning of each semester, an eligible student can borrow 3 (three) books from the Central Library Book Bank, which he/she can keep throughout the semester until the end of the semester examination and all these books will have to be returned within 5 days after the completion of the theory examinations, failing which an overdue charge will be imposed as per library rules.
- If any student fails in any semester examination, he/ she will not be eligible for Book Bank facility in the next semester.
- Books issue under Book Bank facility are not transferrable to other students. Borrowing student will be held responsible for the safe custody of the books issued to him/her. Any damage, disfigure or lose shall be compensated as per library rules.
- Books for the next semester under Book Bank facility will only be issued to a student, if he/she returns the books of the previous semester in good condition.
- For availing the Book Bank facility, the eligible students can use their normal Identity-cum-Library card.
- Books selected from the Book Bank will be issued to the students **only once** at the beginning of each semester. These books can be retained for the entire semester.