Centre for Digital Resource Services

Central Library , Vidyasagar University
Midnapore - 721102

Registration Form for Remote Access

1. General Information		
Name **(IN BLOCK LETTER)**		
Library Card No	**(At the reverse of the Card , eg. RSANMA120001)**	Sex – Male / Female
Faculty / Guide Name		
Type of Appointment	Permanent ☐ Temporary ☐ Valid Up to ___/___/_____	
Type of User	Faculty / Staff / Scholar / Student / Other (Specify)	
Course Duration#	From	To
Department		Date of Birth
Contact	Land No	Mobile No
Email ID		
2. Technical Information (Must Specify For Remote Access)		
Type of Device	Laptop/Tablet/Mobile/Others(Specify)	
Make & Model		Serial No -
MAC/ Physical Address		
Operating System (With Version e.g Windows 7)	Windows / Linux / Mac/ Android /etc	
3. Type of E-Resource		
UGC Infonet E-Journal	Please put tick (if you want to avail this facility)	YES ☐ NO ☐
University Subscribed E-Books	Please put tick (if you want to avail this facility)	YES ☐ NO ☐
CD/DVD Mirror Server	Please put tick (if you want to avail this facility)	YES ☐ NO ☐
Intranet Server Access	Please put tick (if you want to avail this facility)	YES ☐ NO ☐
Others		

I hereby declare that the above Information given by me is true. I acknowledge that this account shall be used solely in the performance of my authorized job functions. I also acknowledge that I will take necessary precautions to maintain the confidentiality of my ID & Password; and that I will immediately report its disclosure or use by anyone other than myself, to System Administrator / Deputy Librarian of Central Library, Vidyasagar University. I accept all the terms and conditions and e-resource access policies as declared by CDRS and here by take the responsibility for any violation caused by my username.

Date

Signature of the Faculty /Staff / Scholar
(Please submit Office order / Joining report Along with Form)

For Office Use Only

Account Details	Username -	Password -
IP assigned: DHCP/ Specific IP :	Expiry : Never / Specific date 30.06.201	
Status of account with date :	Opened on:	Closed on :

Applicant's Copy

Account Details	Username -	Password -
Name of Account Holder		
Account Valid Upto	30.06.201	

Signature of I/C (CDRS)