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VIDYASAGAR UNIVERSITY CENTRAL LIBRARY

:: A PROFILE ::

A. INTRODUCTION

The Central Library of Vidyasagar University began its existence in the year 1986 with the commencement of six Post Graduate academic departments. Since then it has grown in size and content along with the university to take the present shape. All these years the Central Library has been the life-line for the academic activity of the institute. It is one of the central facilities used by all types of members and ex-members of this university.

A fully automated modern library is on its way to becoming an outstanding learning resource centre catering to the ever growing and uncompromising information and intellectual requirements of about 3153 PG students and Research Scholars, about 160 faculty members of 28 departments and about 141 non-teaching and administrative staff of this institute. Besides, its services are extended to a number of other organizations also. Collection development, its organization and information retrieval are the basic functions of the library.

It is housed in a separate building having four floors on a plinth area of 11000 sq. ft. The library has a collection of more than 1.24 lakh volumes which includes Text Books, Reference Books, Magazines & Bound vols. of Journals, Standards etc. Library house-keeping operations have been automated with the help of an integrated library software package – SOUL. The book database is accessible through OPAC (Online Public Access Catalogue).

Being a member of two renowned and rich libraries within the State, namely IIT Library, Kharagpur and British Council Library, Kolkata, the university library can avail borrowing as well as reference facilities from those two libraries. Our library is also a beneficiary member of UGC - Infonet Consortium, which provides Desktop Access to high quality e-resources (online journals). A **Centre for Digital Resource Services** (Digital Library Centre) was established within the library in the 11th plan period from where *on-line Institutional Repositories, Database access and Internet facilities are available.*

The Library has recently installed 802.11n based Wi-Fi service. This is a 24 X 7 hours free service which is available in the entire library. Any bona fide member of the library can get internet facilities within the library premises or up to a certain range outside the library. Electronic Surveillance System has also been adopted in some important service areas. Library has a well-equipped Xerox facility. The users can avail of this facility on payment of a nominal charge.

B. LIBRARY TIMINGS

The Central Library is kept open seven days in a week (except the Govt. and University holidays) as per the following schedule:

On **Weekdays** – 10-00 hrs. to 19-30 hrs.

On **Saturday & Sunday** - 10-00 hrs. to 17-30 hrs.

Library issue counter operates from 10-00 hrs. to 17-30 hrs. on weekdays.

C. LIBRARY COMMITTEE

The Library Committee of Vidyasagar University Central Library is not a statutory body. It is constituted by the Executive Council of the university. The Library Committee consists of eleven (11) members with

Ex-officio members:

Vice Chancellor - the Chairman

Librarian - member-Secretary

Dean of Faculty of Science

Dean of Faculty of Arts & Commerce

Finance Officer

Nominated members:

Three (3) teachers from PG studies

One (1) teacher from UG studies

One (1) non-teaching employee

One (1) Post Graduate student

D. LIBRARY MANPOWER:

At present the Central Library has a total no. of 19 personnel out of which 10 are library professionals and 02 are computer professionals. Due to

inadequate staff strength, specific staff manual can not be maintained rigidly. They are rather adjusted according to the necessity of the work. The professional staffs in different categories are like this:

Deputy Librarian – 1
 Assistant Librarian – 1 (vacant)
 Superintendent (Library Service) – 1
 Assistant Librarian (Gr. I) – 1
 Assistant Librarian (Gr. II) – 4
 Information Scientist – 1
 Technical Assistant (LS) – 2
 Technical Assistant (IT) – 1

Besides these, seven (7) unskilled staffs are ready to assist the professionals.

E. LIBRARY TEAM (PROFESSIONAL STAFF)

Name	Responsibility	Phone No.	E-mail
Mr. A.K.Sarkar Deputy Librarian	Head, University Library System	03222-276556	librarian@vidyasagar.ac.in
Assistant Librarian (VACANT)	In-Charge, Circulation section, Maintenance, Reference section and Reading Room	03222-276554, Ext. 443	
Mr. B. Chakraborty Information Scientist	In-Charge, Computer Systems	03222-276554 Ext. 470	info@vidyasagar.ac.in biplab75@gmail.com
Mr. A.K.Basak (Suptd. Library Service)	Office Superintendent and In-Charge of Reading Room	03222-276554 Ext. 459	
Mr. R.Kundu Asstt. Librarian (GR I)	Acquisition Section	03222-276554 Ext.459	ratnakar@mail.vidyasagar.ac.in
Mr. A.Mukherjee Asstt. Librarian (GR II)	Book Processing Section	03222-276554 Ext. 459	amitava@mail.vidyasagar.ac.in
Mr. A.K.Duary Asstt. Librarian (GR II)	Book Processing Section	03222-276554 Ext. 461	ananta@mail.vidyasagar.ac.in
Mrs. A.Mitra Asstt. Librarian (GR II)	Circulation Section	03222-276554 Ext. 459	anindita@mail.vidyasagar.ac.in
Mr. A.Dey Asstt. Librarian (GR II)	Periodical Section	03222-276554 Ext. 459	avijit@mail.vidyasagar.ac.in

F. USERS AND THEIR PRIVILEGES:

The Central Library is primarily meant for the bona fide Students, Faculties, Research Scholars, Administrative and Non-teaching employees of the home university. Some institutions, affiliated to this university have also become the members of this library by taking the institutional membership. Visiting faculty members from other institutions, visiting research fellows, ex-students of this university may also avail the library reading and reference facilities as per university library rules. Application form for membership is available at the library Circulation Desk.

Each bona fide member of the library is provided with a library borrower's card which is to be produced at the Circulation Desk by the borrower at the time of lending a book. The member institutions are provided with three (3) borrowers' card and three (3) reference cards for their users.

The no. of documents entitled to borrow by any member and the period of loan depends upon the categories of the users as per library rules [furnished below]**.

For the books not returned within the due date of return, overdue charges are imposed as per library rules.

An issued book can be reserved by any other member in prescribed format and when returned, that book will have to be borrowed by the enquirer within two days failing which the said book will be declared as unreserved.

Every member is supposed to take library clearance certificate after the termination of membership.

**** Borrowing facilities given to different categories of members:**

Categories of Users	No. of books entitled	Period of loan	Remarks
P.G.Students	3	10 days	Against membership card
Teaching Staff (regular)	20	One Academic Year	-Do-
Contract Faculties	10	One Academic Year	-Do-
Non-teaching Staff	4	90 days	-Do-
Administrative Officers	12	90 days	-Do-
Research Scholars (Stipendiary)	5	90 days	-Do-
Research Scholars (Non-stipendiary)	2	90 days	-Do- (against caution deposit)
Contractual Non-teaching Staff	2	90 days	-Do-
Institutional Members	3	10 days	-Do-
Others [Ex-students, Ex-employees]	Nil	Nil	Reading/reference, photocopying, internet services, etc. are available

Total No. of bona fide members (category-wise) [as on 30.03.2014]

Category of Users	Total no. of members	Male	Female
Post Graduate Students	3141	1793	1348

Teachers	160	127	33
Research Scholars	37	26	09
Non-teaching staff	122	108	14
Administrative Officer	19	19	0
Institutional Members	12	-	-
Ex-Members	74	-	-

No. of registered members in the library during the years (2008-09 to 2013-14)

Session	Registered Members
2008-09	2887
2009-10	3086
2010-11	3131
2011-12	3243
2012-13	3392
2013-14	3505

Total no. of Issue and Return of library books during the years [2008-09 to 2013-14]

Year	Issue statistics	Return statistics
2008-09	15057	14955
2009-10	16920	17213
2010-11	15064	15164
2011-12	15994	15983
2012-13	21302	21240
2013-14	24224	24206

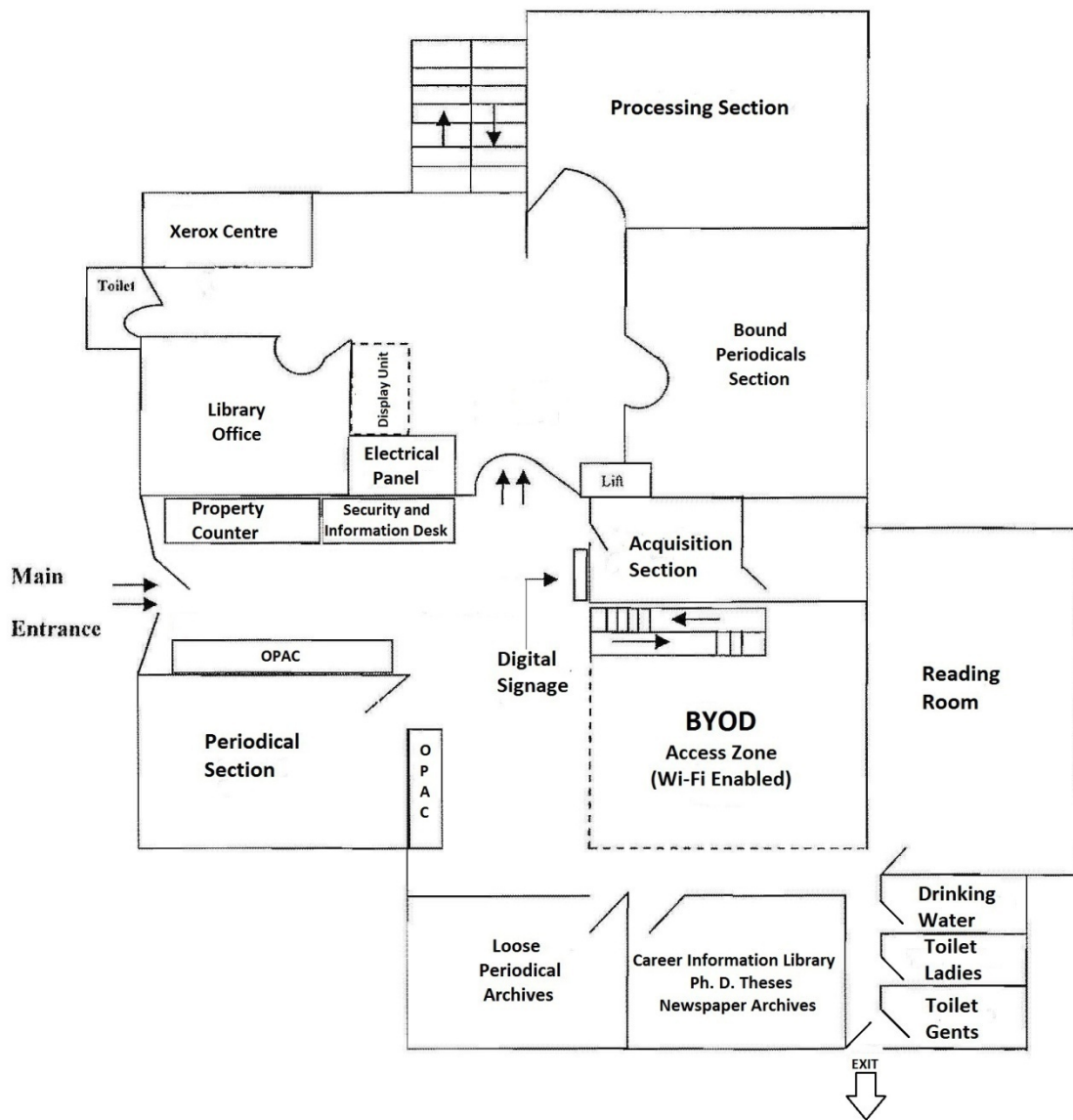
G. LIBRARY INFRASTRUCTURE

BUILDING AND PHYSICAL ARRANGEMENT:

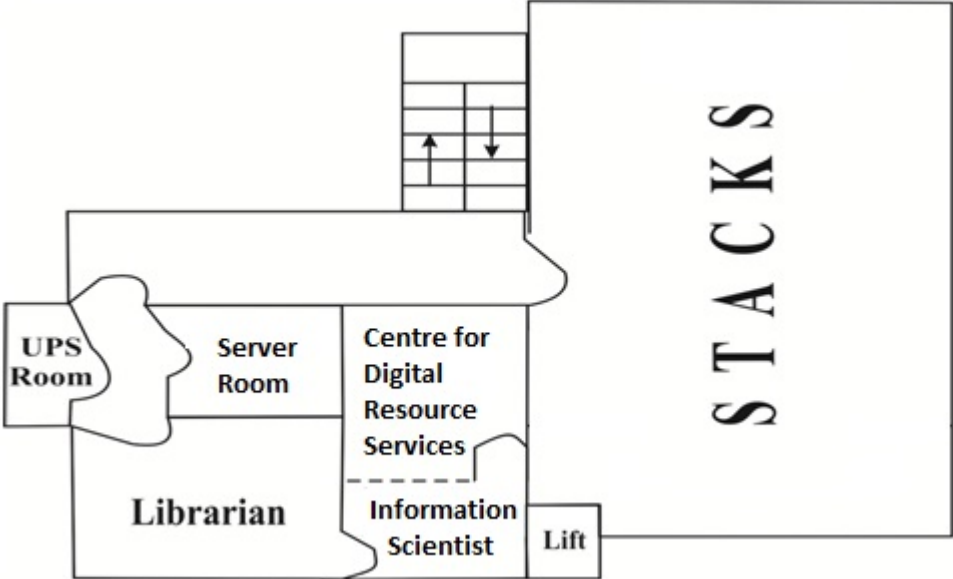
The library building is situated within a reasonable reach of the Science and Humanities departments to make it accessible to their users.

The Central Library is housed in a separate four (4) storied building with an approximate area of about **23 thousand sq. ft.** The resources, services and other facilities are arranged as follows:

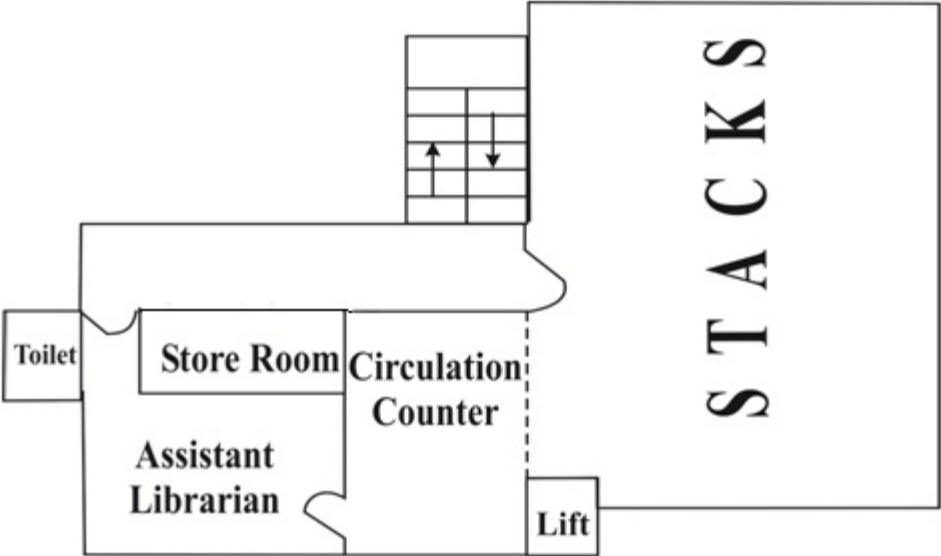
Lay out of the Ground Floor [Area about 11,000 sq. ft.]



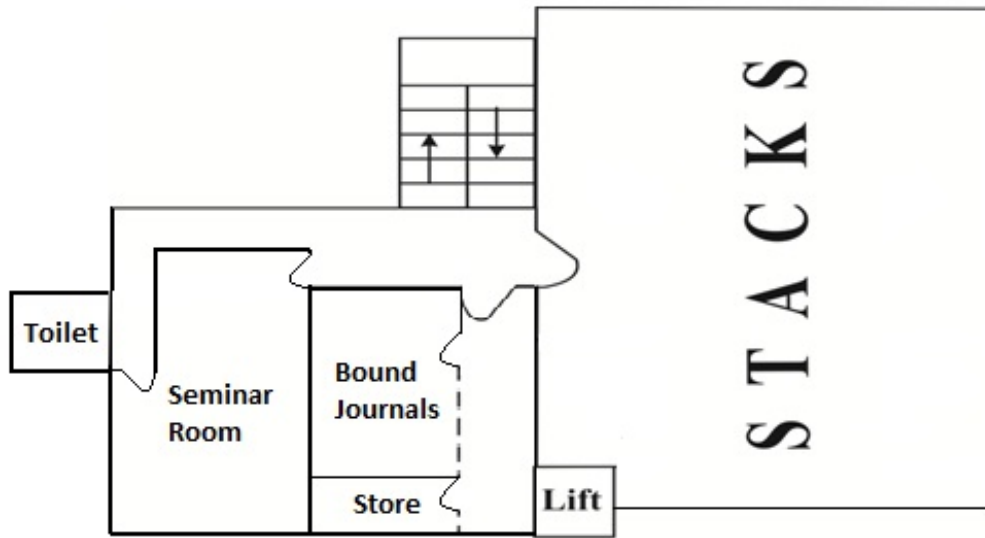
Lay out of the First Floor [Area about 4000 sq.ft.]



Lay out of the Second Floor [Area about 4000 sq.ft.]



Lay out of the Third Floor [Area about 4000 sq.ft.]



Books shelved in different floors

Ground Floor

In the **Periodical Section** Current periodicals are displayed in the periodicals display racks. They are grouped into subject clusters, like

(i) **'Linguistics'** which include English, Bengali, Sanskrit and Santali;

(ii) **'Humanities & Social Sciences'** which include Economics, Commerce, M.B.A., Geography, Library and Information Science, Political Science, History, Philosophy, Sociology and Anthropology;

(iii) **'Pure and Applied Sciences'** which includes Mathematics, Physics, Chemistry, Computer Science and Electronics; and

(iv) **'Bio-Sciences'** which include Botany, Zoology, Physiology, Microbiology, Bio-Medical Laboratory Science & Technology and Aquaculture.

In the **Reading Room**, reference books on different subjects which are not to be lent out, conventional **Reference books**, like **Encyclopaedias**, **Dictionaries**, **Yearbooks**, etc. are kept for consultation. Books on **Competitive Examinations**, viz. **NET, SET, GATE, CAT, MAT, SSC**, etc., **Ph.D. Theses** and **Newspapers** are arranged in the **Career Information Library** in the ground floor. **Books on donation**, Reports etc. are kept in the ground floor.

First floor [Class Nos. 010 – 499]

Books on **Generalia**, **Library & Information Science**, **Philosophy & related subjects**, **Social Sciences**, and **Linguistics** etc. are kept in the first floor.

Second floor [Class Nos. 500 – 699]

Books on **Pure Sciences**, **Applied Sciences**, **Biological Sciences**, **Management**, etc. are kept in the second floor.

Third floor [Class Nos. 000 – 009 & 700 – 999]

Books on **Generalia**, **Computer Science**, **Arts**, **Literatures**, **Geography**, **History**, **Biography**, etc are kept in the third floor.

Furniture, equipment and other facilities:

- **Reading capacity** ----- Seating arrangement of about 130 readers is available.
- **Periodical display racks** ----- 16 nos of periodicals display units are arranged in the periodicals section for displaying about 119 subscribed journals and several gift copies of journals & magazines are displayed in the ground floor nearby the entrance.
- **Catalogue cabinets** ----- In spite of searching the bibliographical details from the computer terminals through OPAC system, traditional wooden catalogue cabinets are kept in the ground floor nearby the Reading Room for searching books..
- **Notice Boards & Display Boards** ----- 4 no. of Notice / Display Boards and 2 Computer Display Monitors are set in the ground floor of the library for displaying notices as well as the information relating to different services.

- **Ventilation** ----- All the floors are well ventilated and the stack rooms are illuminated with artificial lighting arrangements. Exhaust fans are also set up in the stack area for proper ventilation.
- **Water & toilets** ----- Modern water purifiers with water coolers are used for pure and safe drinking water. Toilets are attached in each floor.
- **Uninterrupted Power Supply** ----- The University has a dedicated line for un-interrupted power supply. Barring that the whole library building is connected with a high capacity green generator in case of emergency. Besides this, the library has its own online UPS system having at least one hour back up time for the main server room.
- **Wi-Fi Zone** ----- The University Library provides Wi-Fi facilities to its users coming in the library with their own gadgets, like laptops, tabs or smart phones. An area has been earmarked for this purpose in the ground floor called BYOD zone where at least 30 users can sit to access internet simultaneously.
- **Cleanliness** ----- The University Library has its own sweeping personnel to keep the entire library building clean. Besides that, hired personnel are engaged from time to time for cleaning the entire building as and when necessary.

H. ICT INFRASTRUCTURE

Quantification of computer systems

- SERVER ----- 07 (physical server) and 02 (virtual server)
- DESKTOP ----- 67 (including 36 Thin Client machines)
- PRINTER ----- 07 DMPs and 04 Laser Printers
- BARCODE PRINTER ----- 02
- SCANNER ----- 02 Flatbed with ADF
- BARCODE SCANNER ----- 05
- UPS ----- 02 (5 KVA on-line) and 16 offline

NETWORKING FACILITY : All the computers within the library are connected with the servers through intra LAN cabling. These servers are also accessible from any terminal within the campus through campus LAN.

AUTOMATED LIBRARY SERVICES THROUGH LAN : The databases of books, journals, Ph.D theses, etc. can be accessed online within the library, within the campus and also from outside the campus through webopac search.

BANDWIDTH : At present 1 Gbps Bandwidth is available for data transfer.

INTERNET ACCESS FACILITY: Users can access internet facilities free of cost for their academic purpose only from the Digital Library Centre.

ACCESS OF E-RESOURCES: Under the UGC-Infonet E-journal consortium the central library of Vidyasagar University is getting access of more than 7 thousand peer-reviewed e-journals from different publishers.

Thousands of on-line open access journals can now be accessed from the library or from the department through campus LAN.

Users can also access electronic books which have been purchased by the library from different publishers.

Institutional repositories are prepared from where *Question papers, University publications, Administrative documents, Census reports*, etc. are available in digitized format and can be accessed from anywhere within the campus.

I. POLICY OF THE INSTITUTION ON THE LIBRARY:

POLICY ON:

COLLECTION DEVELOPMENT SUPPORT: As the funds are sanctioned by the State Govt. or the UGC, the members of the Finance Committee or the Library Committee meet to allocate the funds among different departments for purchasing books and journals.

INTRODUCTION TO NEW SERVICES: Whenever any new services are introduced in the library, the details of the services are placed primarily in the library Committee for acceptance and then to the Finance Committee and Executive Council of the university for its approval before its implementation.

FUND: The library is mainly dependent upon the State or Central Govt. grants for purchasing books and journals. For procuring equipments and furniture, the university authority also sanctions money from its own development grants.

BINDING PROCEDURE: As the library does not have any fixed binding units of its own, outer binding agencies are engaged for binding of books, journals and other documents whenever required.

DEPUTING LIBRARY PROFESSIONALS FOR CONTINUING AND FURTHER EDUCATION: The university authority generally allows the staff members of the library (both technical and non technical) to undergo further studies or to attend hands-on training to increase the technical know-how and the knowledge about the latest development on this subject as and when necessary for the benefit of the library.

J. LIBRARY BUDGET: [2007-08 to 2012-13]

For Books & Journals:

11 th Plan Period [2007-08 to 2011-12]:

UGC Grant: At the beginning of the 11th plan period during the F.Y. 2007-08, the university library had received a grant of Rs. 13.0 lakhs from the UGC in the 1st phase.

In the year 2008-09, the university library had received (Rs. 35.75 lakhs + Rs. 2.0 lakh) from UGC in the 2nd phase and in the year 2009-10, the UGC had released a book grant of Rs. 31.25 lakhs in the 3rd phase.

So during the 11th plan period (from 2007-08 to 2011-12) the university library had received a total grant of Rs. 82.0 lakhs from the UGC.

STATE Grant: In 2007-08, Rs. 23.64 lakhs was received from the State Government for purchasing books & journals.

In 2008-09, the library had received 20.0 lakhs as the State Grant for books & journals.

In 2010-11, an amount of Rs. 53.57 lakhs was sanctioned by the State Govt. for books & journals.

During the F.Y. 2011-12, the university had received a State grant of Rs. 66.59 lakhs for books and journals.

So during the 11th plan period (from 2007-08 to 2011-12) the university library had received a total grant of Rs. 163.80 lakhs from the State Government for purchasing books & journals.

A total no. of 17133 books and 275 E-books were purchased in the 11th Plan Period.

12 th Plan Period [2012 - 13]:

UGC Grant: A grant of **Rs. 71.80 lakhs** had been received from the UGC for books & journals during the year 2012-13.

A total no. of 7093 books were purchased in this budget.

STATE Grant: During 2012-13, the State Govt. had sanctioned **Rs.7.50 lakhs** for books & journals. 164 nos. of E-books were subscribed during this budget. In the current financial year 2014-15, the library received a book grant of **Rs. 25.00 lakhs**. The purchase procedure has already been started.

For Library Automation and ICT Infrastructure:

A total grant of **Rs. 65.61 lakhs** was sanctioned in different phases for development of library ICT infrastructure and library automation.

K. LIBRARY COLLECTIONS:

- I. Books Collections** – The Central Library has purchased a total no. of **1,06,335** books (as on 30.09.2014) on different subjects.
- II. Periodicals Collections** – **119** current national journals on different subjects are subscribed by the library which are kept and displayed in the Periodical Section at the ground floor. Bound volume journals are arranged in the ***Bound Journal Section*** in the ground floor.
- III. Theses Collections** – The library has a collection of **412** Ph.D thesis awarded by this university, which are kept in separate sequence in the ***Career Information Library*** section in the ground floor for reference use.

- IV. Reference Collections** – A collection of conventional reference books, like encyclopedias, dictionaries, handbooks, directories, yearbooks, atlases, etc. are kept in the *Reading Room* for consultation.
- V. Books on Competitive Examinations** – A collection of preparatory documents of NET, SET, GATE, WBSSC, PSC, etc. are kept in the *Career Information Library* in the reference unit.
- VI. Report Collections** – Census Reports are kept in the ground floor. Besides this, World Development Report, Reports on Education, etc. are kept and available in the ground floor in front of the Reading Room.
- VII. Books on Donation [Personal Gift]**– Different dignitaries have donated their books to the university library which have been mentioned as Personal Gift Collection and are kept in the ground floor nearby the Report collection.
Names of some of the dignitaries are mentioned below -
- [a] Mrs. Mahasweta Devi & Mr. Nirmal Ghosh
(*Chuni Kotal Smriti Samgraha*)
 - [b] Prof. S.K.Moitra
 - [c] Mrs. Sefali Moitra
 - [d] Mrs. Uma Sehanabis
 - [e] Prof. Nityananda Saha
 - [f] Prof. Pradip Kr. Bose
 - [g] Prof. Prafulla Kr. Chakraborty
 - [h] Bangladesh Deputy High Commission, Kolkata
- VIII. Newspapers and Magazines Collections** – The Central Library subscribes to nine (9) national newspapers and seventeen (17) magazines of regional as well as national level for the interest of the general users. These are available and displayed at the Newspaper Stand and the Periodicals Section respectively.
- IX. Electronic Books & Journals** – University Library has subscribed more than 400 E-books from different publishers and as a member of the UGC-Infonet E-journal consortium, our library can also access to more than 7 thousand peer reviewed full text E-journals.

COLLECTION STATISTICS:

(as on 30.9.2014)

❖ Books -----	106335
❖ Books (Research Projects) -----	4105
❖ National Journals -----	119
❖ Journals (Bound Volumes) -----	3408
❖ Theses -----	412
❖ Reports -----	229
❖ Books on donation -----	2285
❖ CD-ROMs -----	1800+
❖ Newspapers & Magazines -----	29
❖ Career Guidance Books -----	1034
❖ E-books	439
❖ E-journals (under consortium)	7000+

Department-wise collections of books (as on 30.9.2014) are shown below:

Faculty	Departments	Total Collections	Percentage (%)
Arts and Commerce [Total Collection = 72,704] [68.37%]	Bengali	15423	14.51
	Commerce	8191	7.71
	Economics	5103	4.80
	English	4677	4.40
	General & Reference	6695	6.24
	Geography	2633	2.48
	History	4352	4.09
	Library Science	3281	3.09
	M.B.A	2707	2.55
	Philosophy	4044	3.81
	Political Science	6557	6.17
	Sanskrit	4022	3.78
	Sociology	1195	1.12
	Santali	1936	1.82
	Hindi	1268	1.19
	Remedial Coaching	620	0.58
Science [Total Collection = 33631] [31.63%]	Anthropology	5210	4.90
	Aquaculture	608	0.57
	Bio-Med. Lab. Tech.	406	0.38
	Botany	2429	2.28
	Chemistry	1785	1.68
	Computer Science	2195	2.07
	Electronics	3510	3.30
	Mathematics	5803	5.46
	M.C.A	3343	3.15
	Microbiology	668	0.68
	Physics	2950	2.78
	Physiology	1601	1.51
	Remote Sensing	761	0.72
	Zoology	1600	1.51
	Mass Communication	367	0.3
	Nutrition	124	0.12
	Microbiology(Innovative)	27	0.02
	Computer Centre	214	0.20
	Medical Unit	30	0.04
	Total	1,06,335	100

Addition of books during years 2008-09 to 2013- 14:

Session	No. of books added	Total Collection
2008-2009	7499	83503
2009-2010	4478	87981
2010-2011	5346	93327
2011-2012	414	93741
2012-2013	5466	99207
2013-2014	7128	106335

List of current journals on different subjects subscribed by the Central Library during the year 2013-14 [A total no. of 119 current journals were subscribed during this Year].

Department	Name of the subscribed journals	Frequency
Anthropology	<ul style="list-style-type: none"> ▪ Journal of Human Ecology. ▪ Studies of Tribes and Tribals. ▪ India : Green file. ▪ Third World Resurgence. ▪ Journal of the Indian Anthropological Society 	8 issues in two vols. per yr. Half yearly Monthly Monthly Monthly
Bengali	<ul style="list-style-type: none"> ▪ Ebang Mushayera ▪ Kathasahitya. ▪ Chatuskone. ▪ Paschimbanga 	Quarterly Quarterly Quarterly
Botany	<ul style="list-style-type: none"> ▪ Indian Forester. ▪ Journal of Economic & Taxonomic Botany. ▪ Indian Journal of Plant Physiology. ▪ Tropical Ecology. ▪ Science and Culture. ▪ Annals of Forestry ▪ Journal of Eco-biology ▪ Environment and Ecology 	Monthly Quarterly Quarterly Quarterly Half Yearly Monthly Half Yearly Quarterly
Chemistry	<ul style="list-style-type: none"> ▪ Indian Journal of Chemistry – Sec.A. ▪ Indian Journal of Chemistry – Sec.B. ▪ Indian Journal of Pure and Applied Physics. 	Monthly Monthly Monthly

	<ul style="list-style-type: none"> ▪ C.S.I.R. News. ▪ Journal of Indian Chemical Society. 	<p>Fortnightly Monthly</p>
Commerce	<ul style="list-style-type: none"> ▪ Indian Accounting Review. ▪ Decision. ▪ The Management Accountant. ▪ Finance India. ▪ Vikalpa ▪ Indian Journal of Finance 	<p>Twice annually Twice annually Monthly Quarterly Monthly Monthly</p>
Economics	<ul style="list-style-type: none"> ▪ Indian Economic Review. ▪ Economic & Political Weekly ▪ Indian journal of Labor Economics. ▪ Indian Jr. of Agricultural Economics ▪ Kurukshetra ▪ Yojana ▪ Indian Economic Journal ▪ Arthabisleshan ▪ Third World Economics 	<p>Half Yearly Weekly Quarterly Quarterly Monthly Monthly Quarterly</p>
Electronics	<ul style="list-style-type: none"> ▪ Lab Experiments. ▪ Jr.of Scientific & Industrial Research ▪ Indian Jr. of Engineering & Material Sciences ▪ Indian jr. of Radio & Space Physics 	<p>Quarterly Monthly</p> <p>Bimonthly Bimonthly</p>
English	<ul style="list-style-type: none"> ▪ Journal of Indian Writing in English. ▪ Litterit. ▪ The Atlantic Critical Review. 	<p>Twice annually Half Yearly Twice annually</p>
Central Library	<ul style="list-style-type: none"> ▪ Jr. of Earth System Science ▪ Indian Foreign Affairs ▪ Proceedings : Mathematical Science. ▪ Bulletin of Material Science. ▪ Sadhana. ▪ Journal of Bio Science. ▪ Journal of Genetics. ▪ Resonance – Journal of Science Education. ▪ Current Science. ▪ Pramana – Journal of Physics. ▪ Journal of Astrophysics and Astronomy. ▪ Indian science Abstract ▪ Man & Development ▪ Jr. of Chemical Sciences 	<p>Quarterly Quarterly Quarterly Quarterly Every 2 months Quarterly 3 issues in a year Monthly Fortnightly Monthly Quarterly Fortnightly Quarterly Every 2 months Quarterly</p>

	<ul style="list-style-type: none"> ▪ Indian Journal of Traditional Knowledge ▪ World Digital Library 	Quarterly
Geography	<ul style="list-style-type: none"> ▪ Indian Journal of Regional Science. ▪ Down to Earth. ▪ Geographical Review of India. ▪ Nature Environment and Pollution Technology 	Twice in a Year Fortnightly Quarterly Quarterly
History	<ul style="list-style-type: none"> ▪ Studies in History. ▪ International studies ▪ South Asia research ▪ Science, Technology & Society ▪ The Indian Economic and Social History review. 	Quarterly Quarterly 3 issue in a year Bi-annual Quarterly
Library and Information Science	<ul style="list-style-type: none"> ▪ SRELS Journal of Information Management. ▪ IASLIC Bulletin. ▪ Granthagar. ▪ Annals of Library & Information Studies. ▪ Jr. of Lib.& Inf. Technology ▪ PEARL ▪ DESIDOC Jr. of Lib. & Inf. Technology 	Quarterly Quarterly Monthly Quarterly Quarterly Quarterly Bi-monthly
Mathematics	<ul style="list-style-type: none"> ▪ Bulletin of the Calcutta Math. Society. ▪ Indian Journal of Mathematics. ▪ Bulletin of Allahabad Mathematical Society. ▪ MAUSAM ▪ Indian Jr. of Pure and Applied Mathematics 	Every 2 Months 3 times a Year Monthly Quarterly -
Microbiology	<ul style="list-style-type: none"> • Indian Journal of Biotechnology. • Indian Jr. of Microbiology • Indian Jr. of Mycology and Plant Pathology 	Quarterly Quarterly -
Philosophy	<ul style="list-style-type: none"> ▪ Journal of Indian Council of Philosophical Research. ▪ Indian Philosophical Quarterly. 	Quarterly
Physics	<ul style="list-style-type: none"> • Indian Journal of Physics – A & B. • Indian Journal of theoretical Physics. 	Monthly Quarterly
Physiology	<ul style="list-style-type: none"> ▪ Indian Journal of Medical Research. ▪ Indian Journal of Physiology and Pharmacology. 	Quarterly Quarterly

	<ul style="list-style-type: none"> ▪ Indian Journal of Occupational and Environmental Medicine. ▪ Indian Journal of Experimental Biology. ▪ The Indian Jr. of Nutrition & Dietetics. 	<p>Quarterly Quarterly Monthly</p>
Political Science	<ul style="list-style-type: none"> ▪ Social Scientist. ▪ World Focus. ▪ World Affairs. ▪ Seminar. ▪ China Report. ▪ Contribution to Indian Sociology. ▪ Socialist Perspective. ▪ Indian Journal of Public Administration. ▪ Documentation in Public Administration. ▪ Nagarlok. ▪ IIPA News Letter. ▪ Analytical Monthly Review. ▪ Indian Jr. of Political Science 	<p>Quarterly Monthly Quarterly Monthly Quarterly 3 times a Year Quarterly Quarterly Quarterly Quarterly Fortnightly Monthly Quarterly</p>
R.S & GIS	<ul style="list-style-type: none"> ▪ Photo nirvachak. 	<p>Quarterly</p>
Sanskrit	<ul style="list-style-type: none"> ▪ Lokasamskritam. 	<p>Quarterly</p>
Sociology	<ul style="list-style-type: none"> ▪ Sociological Bulletin. ▪ Journal of Social Sciences. 	<p>Thrice in a year Six issues in 2 vols. in a year</p>
Zoology	<ul style="list-style-type: none"> ▪ Indian jr. of Marine Sciences. ▪ Journal of Eco Toxicology and Environmental Monitoring. ▪ Indian Ground Water 	<p>Quarterly Quarterly -</p>
Comp. Sc.	<ul style="list-style-type: none"> ▪ CSI Communication 	<p>Bi Monthly</p>
MBA	<ul style="list-style-type: none"> ▪ Business India ▪ Indian Jr. of Marketing 	<p>Fortnightly Monthly</p>
Aquaculture	<ul style="list-style-type: none"> ▪ Fishing Chimes 	<p>Monthly Monthly</p>
BMLT	<ul style="list-style-type: none"> ▪ Indian Journal of Medical Microbiology 	<p>Quarterly</p>
Santali	<ul style="list-style-type: none"> ▪ Sili 	<p>Monthly</p>

Under UGC-INFONET Digital Library Consortia the Central Library has received more than 7 thousands peer reviewed full text E-journals from about 17 publishers.

The URL of the Publishers are given below:

<u>Resources</u>	<u>URL</u>
American Chemical Society (37)	http://www.pubs.acs.org/
American Institute of Physics (18)	http://www.aip.org/
American Physical Society (10)	http://www.aps.org/
Annual Reviews (33)	http://arjournals.annualreviews.org/
Cambridge University Press (224)	http://journals.cambridge.org/
Emerald (29)	http://www.emeraldinsight.com/
Institute of Physics (46)	http://www.iop.org/EJ
ISID	http://isid.org.in/
JCCC	http://jccc-infonet.informindia.co.in/
J-STOR (2585)	http://www.jstor.org/
Oxford University Press (206)	http://www.oxfordjournals.org/
Project Muse (493)	http://muse.jhu.edu/journals
Royal Society of Chemistry (29)	http://www.rsc.org/
Springer Link (1763)	http://www.springerlink.com/
Taylor and Francis (1079)	http://journalsonline.tandf.co.uk
Web of Science	
Wiley-Blackwell (908)	http://www3.interscience.wiley.com/

L. LIBRARY SERVICES:

The Central Library is providing the following services to its users:

a. Circulation Service

- **Issue & Return** – Bona fide members are entitled to borrow books against their borrower's card as per the rules applicable to them.

- **Renewal** – A book, which is issued to somebody, may be renewed to him/her once again should that book is not in demand or reserved by anybody else.
- **Reservation** – A book, which is issued to any member, may be reserved by some other member by filling up prescribed reservation form.

b. Reference and Consultation

- Here text books used for reference purpose and the conventional reference books, like Encyclopaedia, Dictionary, etc. and the books on competitive examinations are kept as '**Reserve Collection**' which are not meant for lending. Students and other members can take text or reference books from this section by depositing their ID card for reading in the reading room and for Xeroxing within the library.

c. Inter Library Loan (ILL)

- The university library is a member of two renowned and rich libraries within the State, namely IIT Library, Kharagpur and British Council Library, Kolkata, from where our library member can borrow books and other reading materials including CDs / DVDs for its users. Besides borrowing facilities, other facilities like reading, photocopying, consultation, etc. are provided by those libraries.

d. Institutional Membership

- The Central Library of Vidyasagar University has arranged to offer the institutional membership to its 'affiliated colleges' against an annual membership fee of Rs. 2000/-.
- Six (6) ID cards are issued to the individual institution for lending as well as reference purposes. Books are normally issued to the member institutes for 15 days.
- Other facilities like internet surfing, accessing our digital contents like online e-books, e-journals, etc. and the Xerox facilities also are available to them against their membership cards.

e. **Consultancy Service**

- Consultancy services are provided to the institutional members (affiliated colleges) for any problem faced by them relating to the library automation or library software used in their libraries.
- Generally the member institutes are asked to consult, if problem arises, with our expert over phone. If the problems are not solved in that process, they are asked to visit us with their problems. In special cases, should the member institute needs any help of our expert on their spot, a minimum charge is imposed.

f. **Reprography Service**

- The Library has been offering reprographic services to its users against payment. Reserved / reference books and other documents which are not permitted to borrow are given permission to xeroxing maintaining the reprography rules.

g. **Online Public Access catalogue (OPAC) Service**

- After processing a new book, its bibliographical details are available through On-line Public Access Catalogue (OPAC).
- Any member of the library can search a book or journal or thesis by its 'Title', 'Author', 'Subject', 'Call no.' 'Accession no.', 'Boolean search', etc.
- At least 12 terminals are earmarked in the OPAC search area in the ground floor within the library for the users to search their required documents.
- One more computer terminal is installed nearby the OPAC search area for the visually impaired (partially blind) users for searching documents, internet, etc.
- Besides this, the users can also search the details of a book from any corner of the university campus through **Web-OPAC**.

h. E-resources / Access to on-line journals Service

- INFLIBNET Centre is providing access to full text electronic journals and databases to the university library. Presently more than 7 thousand international peer reviewed E-journals with 10 years back files along with some databases from several publishers are available.

i. User Awareness Service

- User Awareness Programme is organized from time to time whenever a new service or a new programme is introduced. In the month of Feb. – Mar this year a training programme of NME-ICT (SAKSHAM) was organized by the university library in collaboration with MHRD, Govt of India. Before that a national workshop on E-resource management was organized in the library in collaboration with INFLIBNET Centre, Ahmedabad. Besides this, 'Orientation Programme' and 'Demonstration Programme' are also organized whenever required by the users.
- Moreover general guidance like '*How to search OPAC*'; '*How to browse different databases*', etc. are provided to the new students by personal meeting or through notification.

j. Information Services

- Information about recent additions to the library is provided to the users in the form of 'Alert Services' lists published regularly. Following lists are being brought out :
 - **Recent additions of books (BOOK PLUS)** – List of new books (along with bibliographical details) purchased and added quarterly to the holdings of the library, is available in Classified/Alphabetical sequence.
 - **List of current periodicals** – List of the national journals on different subjects subscribed by the library is available in alphabetical as well as subject-wise sequence.

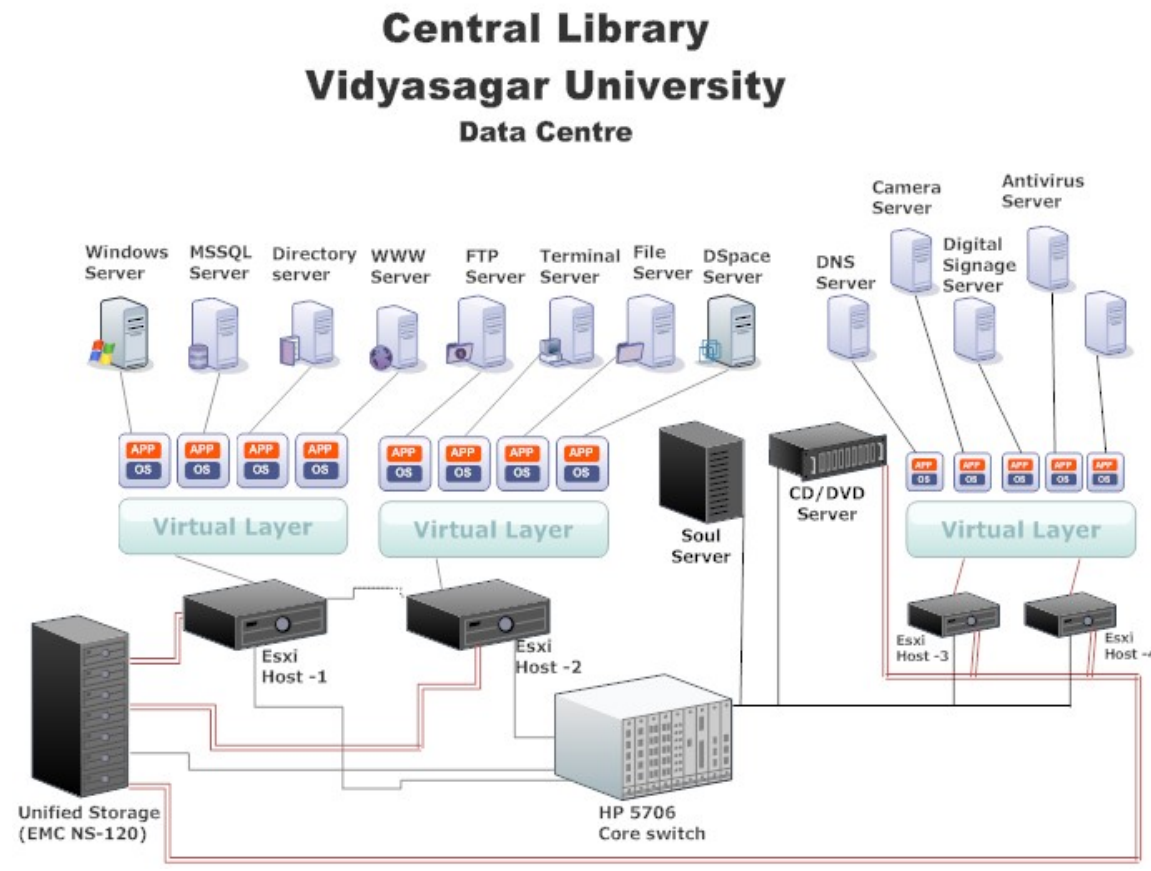
M. LIBRARY AUTOMATION SCENARIO:

Computerized library activities and networking of the Central Library had been undertaken under the INFLIBNET Programme of the UGC since the year 2001. The Central Library had started automation of all the library house-keeping activities using SOUL software package developed by INFLIBNET centre since that period. The library has created databases of books, theses, current journals and library memberships which can be accessed on-line from any terminals within the library or within the campus through LAN and also from outside the campus through website.

During last five years, remarkable progress is observed in case of library automation. Computer terminals have been increased in each section of the library mainly in the area of users' services, like OPAC, circulation, databases and internet searching areas. The union databases of books, serials, theses, etc. created by INFLIBNET Centre, Ahmedabad, can be accessed from the university.

As a member of the UGC Infonet Digital Library Consortium, the university is getting access to lots of full text journals on-line. More journals are expected to be available soon. Besides this, lots of free open access e-journals, e-books, reports, etc are now accessible to our users.

NETWORK DIAGRAM OF THE CENTRAL LIBRARY DATA CENTRE



N. DIGITAL RESOURCE CENTRE:

The Central Library has started a **Centre for Digital Resource Services (Digital Library Centre)** since the year 2008-09 from where the following facilities are available:

- (i) **Online Institutional Repository search facility** - Registered users can access the Institutional Repository of the university in which old Question papers, Theses & Dissertations, Articles and Publications, etc are available.

- (ii) **Database access facility** – Registered users can access the databases like *Encyclopedia Britannica, Microsoft Encarta, Census of India, India patents database, Indian Science Abstract, National Geographic, NUCSSI*, etc. from the library as well from their departments.
- (iii) **On-line Bibliographic database** – Users can access the bibliographic databases of Books, Theses, Serials and other non-book materials available in the central library from anywhere within the campus through web-OPAC.
- (iv) **CD/DVD ROM access facility on demand** – Registered users can access book accompanied CD/DVD ROM from their departmental computers if they demand so.

O. ACHIEVEMENTS DURING THE LAST FIVE YEARS:

- I. Library automation in all house-keeping operations – like **Acquisition Work; Processing Work; Periodicals Work; Circulation Work; OPAC searching Work**, etc. - has been upgraded with the introduction of e-mail alert facility, copy cataloguing, etc.
- II. As a **member of UGC-Infonet Digital Library Consortium** the university library can access to **more than 7 thousand peer-reviewed journals** from renowned publishers.
- III. Library has **started subscribing E-books** on different subjects recently.
- IV. Total numbers of **PCs and Servers** have been **increased from 21 to 66**.
- V. Total no. of **OPAC terminals** has been increased to **12**.
- VI. **New books added** to the library during this period (2008-09 to 2012-13) are 23203.

- VII. A **Digital Resource Centre (CDRS Lab)** has been set up with 24 nos. of **Thin Client PCs** for Internet / Database searching. This is a **green computing** unit.
- VIII. One **mini Data Centre** has also been set up.
- IX. The library **reading room / reference section** has been shifted in the ground floor for users' convenience.
- X. A separate unit was started called **Career Information Library**, where the books on competitive examinations are kept for the benefit of the users.
- XI. A **Seminar / Audio-Visual unit** has been set up at the top floor.
- XII. **IP based Surveillance system** was installed in some public service areas within the library.
- XIII. One **65 KVA Diesel Genset** was installed as power back-up unit.
- XIV. For pure and safe drinking water, a water cooler has been set in the ground floor nearby the reading room.
- XV. **Print service** was introduced for Student/Scholar/Faculty against Payment.
- XVI. A **CD/DVD Mirror Server** has been installed, which contains images more than 1600 CD/DVD & is accessible through LAN & WEB.
- XVII. **Secured Wi-Fi Services** has been introduced at Central Library.
- XVIII. **Institutional Repository** has been upgraded from 1.7 to 3.x in DSpace platform. It Preserves Old Question Papers, University Journals, Administrative Documents etc
- XIX. **Multimedia Repository** (having the capacity of Video Streaming) has been introduced, which preserves the multimedia contents of the University.

- XX. **Unified Storage System** was setup which can store up to **120 TB** of DATA. It supports **Virtualization Technology**.
- XXI. Traditional Servers were replaced with **Virtualized Servers** with **VMWARE Esxi host**.
- XXII. Facilities are provided for **Visually Impaired users** for searching books from the Online Public Access Cataloguing system and internet access.
- XXIII. **Remote Access facility** for the resources available in our university library is now available to Teachers, Scholars and Staff of this university.

P. FUTURE PLAN:

- To cope with the growing demand of the space to accommodate more documents and to incorporate new services, necessary steps are to be taken **to extend the library building**. Construction work has already been started and it is expected to be finished within the next year.
- To implement **RFID based Library Management system**.
- We have planned to **digitize ‘Vidyasagar Rachanaboli’** (the entire writings by and on Vidyasagar) and to make it available online.
- To install **more CCTV cameras** in rest of the service areas to cover the entire library building.
- Plan to **keep the central library open for more extended hours** in the evening in near future.
- Plan to insist all the departments to start their **departmental libraries**.
- To facilitate the **resource sharing programme** in wider sense and to extend the institutional membership facilities to other academic institutions as far as possible.

- To set up a separate modern **Reference Unit** with proper infrastructure and adequate facilities.
- Utmost efforts will be given to fulfill the **users' satisfaction**.
